

# Pen-a-Tale Book Creation Package

## The package comprises:

- Editing of your manuscript\* of up to 5,000 words
- Proofreading of the edited manuscript
- Formatting of the manuscript into book form according to industry standards
- Provision of a pdf of the textual content of the book for your approval prior to publication
- Insertion of up to six images (optional) as per your instructions
- Printing and delivery of one book printed on premium quality paper in colour, hardback with dustcover printed on gloss paper
- Access to further copies as required – cost to be advised depending on the size and quality of the book.
- A pdf of the completed book

## We can also offer:

- Scanning and processing of additional images or photographs, converting them into the correct format at a cost of £5 per image
- Inclusion of additional words within the book at a cost of £10 per 1,000 words if in a Word file. (plus a further £25 per 1000 words if transcription is required)

Please provide the following,

## Photographs

- Up to six photographs or images in jpeg format at a resolution of 300dpi. If you are unable to scan photographs (maximum size A5) you may post them to us for scanning. Please include a stamped addressed envelope so that we can return them to you. (this will be at your own risk)
- Instructions for placing the images in the book
- One photograph of the author

## Manuscript

- Your manuscript of up to 5,000 words in a Microsoft Word file.
- A short bio of the author for inclusion on the book cover (up to 100 words)

